



Professional  
Internships  
Master in  
Internationalization  
of companies



UNIVERSIDAD  
NEBRIJA

## SYLLABUS

**COURSE:** Prácticas Profesionales / Professional practices

**DEGREE:** Máster Universitario en Internacionalización de Empresas

**NATURE:** Prácticas externas

**LANGUAGE:** Español e inglés

**MODE:** Face to face / on line (The internships are carried out in person in both modalities)

**ECTS:** 6

**Semestre:** 2º

**Professors/Teaching Team:** Prof. Dr. Geoffrey Ditta

## COMPETENCIES AND LEARNING OUTCOMES

### 1.1. Competencies

- Basic Competencies: CB6, CB7, CB8, CB9, CB10
- General Competencies: CG1, CG2, CG7, G8, CG6
- Specific Competencies: CE15

### 1.2. Learning Outcomes

- To be able, through arguments or procedures developed and supported by themselves, to apply their knowledge, understanding of it and their problem-solving skills in complex or professional and specialized work environments that require the use of creative and innovative ideas;
- Have the ability to collect and interpret data and information on which to base their conclusions, including, when necessary and pertinent, reflection on matters of a social, scientific or ethical nature in the field of their field of study;
- Be able to deal with complex situations or situations that require the development of new solutions both in the academic field and in the workplace or professionally within their field of study;
- Know how to communicate to all types of audiences (specialized or not) in a clear and precise way, knowledge, methodologies, ideas, problems and solutions in the field of their field of study;
- Be able to identify their own training needs in their field of study and work or professional environment and to organise their own learning with a high degree of autonomy in all types of contexts (structured or not).

## 2. CONTENTS

Realization of professional training practices in companies or institutions related to their university studies, tutored by the University, as well as the company or institution, public or private, in which the internship period.

### 2.1. Prerequisites

None

## 2.2 Description of Contents

### Contents

Completing an internship period in companies also has several objectives. On one hand, it aims to bridge the gap between a student's life experience and the experience of performing a job in a company. On the other hand, it serves as a field of experience for applying the knowledge acquired and for observing how such knowledge is applied by more experienced professionals in real-life situations. The student has a university tutor to whom they can turn for any questions or problems that may arise. The tutor is in contact with the company's supervisors where the student is undertaking their internship. At the end of this period, the company issues an evaluative report on the student's performance, while the student must write a report on their activity during the internship. The university has a specialized department called the Career Services Department, which is responsible for the management and administration of external internships. The student's tutor and the degree coordinator are in constant contact with the Career Services Department to facilitate the completion of the external internship period.

### 2.3. Detailed Content

As determined by the company through the business tutor, related to the functions of the assigned job position.

## 2.4. Training Activities

Training Activities:		
Fase to face:		
Training Activities	Hours	Percentage of In-person Attendance:
<b>A16 Internship</b>	145	100%
<b>A17 Preparation of an internship report</b>	5	0%
<b>TOTAL</b>	<b>150</b>	
On line:		
Training Activities	Hours	Percentage of In-person Attendance:
<b>A16 Internship</b>	145	100%
<b>A17 Preparation of an internship report</b>	5	0%
<b>TOTAL</b>	<b>150</b>	

**Teaching methodologies:**

**Fase to face:** MD8

**On line:** MD8

## 3. EVALUATION SYSTEM

### 3.1. Grading System

#### Grading System:

The final grading system will be expressed numerically as follows:

- 0 - 4.9 Fail (SS)
- 5.0 - 6.9 Pass (AP)
- 7.0 - 8.9 Good (NT)
- 9.0 - 10 Excellent (SB)

The distinction of "Honors" may be awarded to students who have achieved a grade of 9.0 or higher.

#### **Fase to face**

##### Ordinary Call

<b>Evaluation System</b>	<b>Minimum weighting</b>	<b>Maximum weighting</b>
SE5	50%	50%
SE7	50%	50%

##### Extraordinary Call

<b>Evaluation System</b>	<b>Minimum weighting</b>	<b>Maximum weighting</b>
SE5	50%	50%
SE7	50%	50%

#### **On line**

##### Ordinary Call

<b>Evaluation System</b>	<b>Minimum weighting</b>	<b>Maximum weighting</b>
SE5	50%	50%
SE7	50%	50%

##### Extraordinary Call

<b>Evaluation System</b>	<b>Minimum weighting</b>	<b>Maximum weighting</b>
SE5	50%	50%
SE7	50%	50%