



Prácticas profesionales
/ Professional practices

**Grado en Economía y
Negocios Internacionales**



UNIVERSIDAD
NEBRIJA

TEACHING GUIDE

Subject: Prácticas profesionales / Professional practices

Degree: Bachelor's in Economics and International Business

Type: External Internships

Language: English / Spanish

Modality: On-site / Remote

Credits (ECTs): 12

Year: 4th

Semester: 1st

Faculty/Teaching Team: Dr. Carlos Ramírez

1. COMPETENCIES AND LEARNING OUTCOMES

1.1. Competencies

Basic competencies

CB1.
CB2.
CB3.
CB4.
CB5.

General competencies

CG1.
CG2.
CG3.
CG5.
CG7.
CG9.
CG10.
CG11.

Specific competencies

CE5.
CE7.
CE10.
CE12.
CE13.
CE15.
CE17.

1.2. Learning Outcomes

At the end of this course, the student should be able to:

- Apply their knowledge, understanding, and problem-solving abilities in complex or specialized professional environments, using well-developed and self-supported arguments or procedures that require creative and innovative thinking.
- Navigate complex situations or those requiring the development of new solutions, both in academic and professional contexts within their field of study.
- Communicate clearly and precisely to all types of audiences (specialized or not) about knowledge, methodologies, ideas, problems, and solutions related to their field of study.
- Identify their own learning needs within their field and professional environment, and organize their own learning with a high degree of autonomy in all types of contexts (structured or not).

2. CONTENTS

2.1. Prerequisites

None.

2.2. Description of Contents

Realización de prácticas formativas profesionales en empresas o instituciones relacionadas con sus estudios universitarios, tutorizadas por parte de la Universidad, así como la empresa o institución, pública o privada, en la que realiza el período de prácticas.

Making professional training practices in companies or institutions related to college, tutored by the University and the company or institution, public or private, which carries out the traineeship.

2.3. Detailed Content

It is compulsory the completion of at least 50% of the credits required to obtain the university degree until the end of the student's studies.

The subject Professional Practices is mandatory.

These internships will be carried out on-site at the company or institution where they take place.

2.4. Training Activities

Type of Activity – On-site Modality	Hours	Presencialidad %
AF3.- Tutoring	10	100%
AF4.- Student assignments or exercises	10	0%
AF12.- Professional internships	280	100%
Type of Activity – Remote Modality	Hours	Presencialidad %
AF10.- Remote tutoring	10	100%
AF11.- Student assignments or exercises	10	0%
AF12.- Professional internships	280	100%

Teaching methodologies, on-site and remote:

MD4	Learning by doing – Final report
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3. EVALUATION SYSTEM

3.1. Grading System

Final grades will be expressed numerically as follows:

- 0 - 4,9 Fail (SS)
- 5,0 - 6,9 Pass (AP)
- 7,0 - 8,9 Good (NT)
- 9,0 - 10 Excellent (SB)

The 'Honors' distinction may be awarded to students who achieve a grade equal to or greater than 9.0.

3.2. Evaluation Criteria

Ordinary Session

Modality: On-site

Evaluation system	Weight
Assessment of the internship report presented by the student	100%

Modality: Remote

Evaluation system	Weight
Assessment of the internship report presented by the student	100%

Extraordinary Call

Modality: On-site

Evaluation system	Weight
Assessment of the internship report presented by the student	100%

Modality: Remote

Evaluation system	Weight
Assessment of the internship report presented by the student	100%

3.3. Restrictions

Writing Standards

Special attention will be paid to the presentation and content of written assignments, internships, and projects, as well as exams, with particular care given to grammar and spelling. Failure to meet acceptable minimum standards may result in point deductions from the corresponding work.

3.4. Plagiarism Warning

Antonio de Nebrija University will not tolerate plagiarism or copying under any circumstances. Plagiarism will be considered the reproduction of paragraphs from sources other than the student's own work (Internet, books, articles, classmates' papers, etc.) when the original source is not properly cited. The use of citations must not be indiscriminate. **Plagiarism is a crime.**

If such practices are detected, they will be considered a **Serious Offense** and the corresponding sanction outlined in the Student Regulations may be applied.

4. BIBLIOGRAPHY

Procedure for External Training Practices:

https://www.nebrija.com/la_universidad/transparencia/pdf/procedimiento_realizacion_practicas_externas.pdf